



**DATTA MEGHE**

INSTITUTE OF HIGHER  
EDUCATION & RESEARCH  
(DEEMED TO BE UNIVERSITY)

**LEARN. LEAD.**

No.382I of 2024

Date:5.7.2024

### **Notification**

It is for the information of all concerned that as approved by the Academic Council and Executive Council in its meeting held on 27.6.2024 and 1.7.2024 respectively, the Policy on Ethical Sourcing of Food and Supplies is hereby notified as under.

## **Policy on Ethical Sourcing of Food and Supplies**

### **Introduction**

DMIHER (DU) is committed to upholding high standards of ethical and sustainable sourcing for all food and supplies procured by the university. This policy aligns with the university's values of environmental responsibility, community well-being, and compliance with Indian legal standards. DMIHER (DU) shall ensure that all vendors, suppliers, and contractors adhere to practices that promote ethical labour standards, environmental sustainability, and public health.

### **Objective**

The objective of this policy is to establish guidelines for selecting and managing vendors in a way that aligns with DMIHER (DU)'s commitment to ethical sourcing, legal compliance, and sustainability. By defining clear standards and procedures, DMIHER (DU) shall foster relationships with suppliers who share its values, contributing to the broader well-being of the community and environment.

### **Need and Scope**

This policy applies to all vendors, suppliers, and third-party contractors providing goods and services to DMIHER (DU), including but not limited to food products, linens, equipment, cleaning supplies, and other consumables. Vendors engaged in contracts with DMIHER (DU) shall comply with this policy and all applicable local, state, and national regulations.

### **Guidelines**

1. The University shall require that all vendors comply with applicable labour laws, including the minimum wage, fair working conditions, and prohibition of child and forced labour. Vendors shall also be encouraged to implement fair-trade and equitable labour practices.
2. Vendors shall be expected to adopt sustainable practices, including waste management, energy efficiency, and water conservation. DMIHER (DU) shall prioritize vendors who minimize environmental impact through certified eco-friendly practices.
3. Vendors supplying food items must meet the standards of the Food Safety and Standards Authority of India (FSSAI) and other relevant health regulations. Vendors shall ensure all products are sourced, handled, and delivered according to safety standards to prevent contamination and ensure public health.

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- Conferred 'A' Grad status by H.R.D. Ministry Govt. of India.
- Re-accredited by NAAC (4th Cycle) with A++ Grade (CGPA3.78)

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4. The University shall give preference to suppliers who provide organic, Fair Trade, or sustainably sourced products. Local vendors and suppliers with certifications that reflect sustainable practices shall be prioritized where feasible.
5. Ethical sourcing shall be prioritised from companies that take responsibility for the impact of their purchasing decisions on the people and communities in their supply chain
6. All suppliers and vendors shall adhere to Indian laws such as the Environment Protection Act, Factories Act, and Food Safety and Standards Act. Vendors shall be required to provide proof of compliance, including necessary licenses and certifications.
7. Original tax invoice will be obtained along with the products.

**Supporting local communities :** The university shall support local supplies and talent , wherever applicable, to encourage talent and skill of disadvantaged population of adopted villages.

## Monitoring

1. The University shall screen potential vendors to assess their alignment with ethical sourcing standards. Screening criteria shall include labour practices, environmental impact, product quality, and compliance history.
2. All contracts with suppliers shall include clauses that outline compliance expectations with this policy. Suppliers shall acknowledge their commitment to adhere to DMIHER (DU)'s ethical standards as part of the contract terms.
3. The University shall conduct regular audits and compliance checks on vendors to ensure continued alignment with policy standards. Suppliers failing to meet these standards may face termination of contracts.
4. The University shall provide training to the procurement team to recognize and select vendors who meet ethical sourcing standards. This training shall include education on sustainability and legal compliance.
5. The University shall establish a feedback mechanism that allows students, staff, and other stakeholders to report concerns about vendor practices. This feedback will be reviewed as part of ongoing vendor evaluations.

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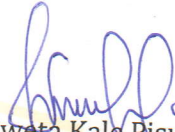


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This Ethical Sourcing of Food and Supplies Policy shall be reviewed periodically to ensure continued alignment with emerging best practices, changes in legal standards, and the university's commitment to ethical and sustainable sourcing. DMIHER (DU) shall update this policy as needed to reinforce its commitment to upholding the highest ethical standards in sourcing.

  
Dr. Sweta Kale Pisulkar  
Registrar, DMIHER (DU)

Copy to:

1. Hon'ble Chief Advisor, DMIHER (DU)
2. Hon'ble Vice Chancellor, DMIHER(DU)
3. Hon'ble Pro Vice Chancellor, DMIHER(DU)
4. The Chief Coordinator, DMIHER (DU)
5. The Director General (Admin.), DMIHER (DU)
6. The Executive Director, Quality Assurance (Academic Excellence)
7. The Executive Director, Research & Development, DMIHER (DU)
8. The Executive Director, DMIHER GLOBAL
9. The Director, Off Campus, Wanadongri, Nagpur
10. All the Heads of Institutions, DMIHER (DU)
11. The Principal, FNTCN/SMCON, Wardha/Wanadongri
12. All the Deans (Academics), DMIHER (DU)
13. The Director, School of Advanced Studies, DMIHER (DU)
14. The Director, SHER, DMIHER (DU)
15. The Director, People & Planning, DMIHER (DU)
16. The Director, Strategy, DMIHER (DU)
17. The Director, Admissions
18. The Director, Advanced Learning, DMIHER (DU)
19. The Director, International, DMIHER (DU)
20. The Dean, Examinations, DMIHER(DU)
21. The Director, Examinations, Assessment and Evaluation, DMIHER (DU)
22. The OSD, DMIHER(DU)
23. The Finance Officer, DMIHER (DU)
24. Deputy Director, HR
25. AO/AOs/AAOs of all constituent colleges
26. Website Incharge

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